

The Neville Hall, Waltham St Lawrence - Booking Form

All bookings are subject to "Neville Hall Charitable Trust" Conditions of Hire.

The Neville Hall is a charitable trust managed on a day to day basis by a small group of volunteers.

Name of Hirer		Parish Member* Tick if applicable	
Organisation			
Address			
Post code			
Contact Number Mobile preferred			
Email			

Date Hall Required		Expected Number of Attendees	
Purpose			
Start Time		End Time	

Ensure sufficient time allowed for setting up and cleaning

Total Hours (minimum 3)		Parish Rate* £10	Non-Parish Rate £15	£
Friday/Saturday Evening Fee (6pm onwards)		£60	£90	£

Payment - please indicate method used

Full hire charge and returnable deposit of £100 required at time of booking as per Conditions of Hire.

By cheque:

Payable to "Neville Hall Charitable Trust"

Separate cheque for deposit please

By Transfer:

Sort Code: 20-39-53

Account: 80186163

I have read and agree to the Neville Hall Charitable Trust Conditions of Hire

Signed		Date	
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Please return booking form to

By Post:

Nigel Backer

Paradise Cottage

The Street

Waltham St Lawrence

RG10 0JL

By e-mail to:

bookings@nevillehall.co.uk